

TOWN OF BASSENDEAN
NOTICE OF A MEETING OF THE
AUDIT AND RISK MANAGEMENT COMMITTEE

Dear Committee Member

A meeting of the Audit and Risk Management Committee of the Town of Bassendean is to be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Wednesday, 9 December 2015, commencing at 9.30am.

MR BOB JARVIS
CHIEF EXECUTIVE OFFICER

3 December 2015

A G E N D A

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 **ELECTION OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER**

The Committee's Instrument of Appointment & Delegation states that the Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Town of Bassendean Standing Orders 2011.

As this is the first Committee meeting since the Local Government Elections, the positions for Presiding Member and Deputy Presiding Member must be decided.

The Director Corporate Services will conduct the election of the Presiding Member under delegated authority of the CEO.

The Presiding Member will then call for nominations for Deputy Presiding Member.

Nominations must be made in writing (nomination form attached) and a secret ballot will be conducted to decide the positions.

3.0 DEPUTATIONS

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of the Meetings held on 14 October 2015

OFFICER RECOMMENDATION – ITEM 4.1

That the minutes of the meeting held on 14 October 2015 be confirmed as a true record.

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

6.0 DECLARATIONS OF INTEREST

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

8.0 **REPORTS**

8.1 **Request for a Rate Exemption – Morley Baptist Church 33 Hanwell Way, Bassendean (Ref: RAT&VAL/RTPAYMT/2 – Ken Lapham, Manager Corporate Services)**

APPLICATION

The purpose of this report is to reconsider an exemption from Council rates could be granted under Section 6.26(2)(d) of the Local Government Act, following deferral of this item from the previous meeting.

BACKGROUND

This item was considered at the Audit Committee meeting held on 14 October 2015. The Officer recommendation was that the Committee recommends to Council that the Trustees of the Morley Baptist Church be eligible for a rates concession of 100% of the rates levied for the 2015/16 financial year in accordance with Section 6.47 of the Local Government Act.

STRATEGIC IMPLICATIONS

Leadership and Governance

Improve capability and capacity

- *Ensure Financial sustainability*
- *Monitor and enhance organisational performance and service delivery*

COMMENT

A request has been received from the Morley Baptist Church requesting that the Council consider exempting the property from rates. The property concerned was purchased by the Morley Baptist Church in December 2014. It is now a place of worship and associated activities of the church.

A religious body may apply for an exemption from rates if they can demonstrate the land is used exclusively as a place of public worship or in relation to that worship, a place of residence of a minister of religion.

The Director Corporate Services visited the property to seek clarification of the activities that were proposed to be undertaken by the church on the property. The Chairman of the church advised the DCS who explained that the initial projected uses of the facility would not be achieved during the 2015/16 financial period.

Council may decide to provide a full rate exemption, or reject the application, but given the nature of the activities as described by the applicant, that being “primarily as a place of worship” and normal activities of a Baptist Church. Planning approval was given as a place of worship, and as a function centre.

Granting full exemption in accordance with the Local Government Act would be the most suitable resolution, given the fact that the property is being primarily used in accordance with the requirements of Section 6.26 (2) (d).

Section 6.26 (2)(d) states:

Land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery or occupied exclusively by a religious brotherhood or sisterhood.

STATUTORY REQUIREMENTS

Local Government Act S6.26(2) (d)

FINANCIAL CONSIDERATIONS

Provides a rate exemption of the 2015/16 rates levied totalling \$9,540. There will be an amendment in the rubbish charge from \$335 per service to the exempt properties charge of \$400 per service. FESA levies are still required to be paid. Rates income was levied to account #312051 (General Rates) will be reduced by \$9,540, with the proposed write-off. The adjustment will impact account #312051 in that it will be over budget by \$3,660 after the write off.

OFFICER RECOMMENDATION – ITEM 8.1

That Council, pursuant to Section 6.26(2) (d) of the Local Government Act, approves a Rate Exemption on 33 Hanwell Way, Bassendean, to the Trustees of the Morley Baptist Church Inc. for the 2015/16 financial year, on the basis that it be used exclusively as a place of worship.

Voting Requirements: Absolute majority

9.0 **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

10.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

11.0 **CONFIDENTIAL BUSINESS**

11.1 **Underground Power Charge - 49 Ashfield Parade, Ashfield (Ref: EAST/CONCTN/2-Mike Costarella, Director Corporate Services)**

This matter is to be considered with members of the public excluded from the Chamber under Clause 5.23 (2) (b) of the Local Government Act 1995, as the officer report discusses the personal affairs of a person.

12.0 **CLOSURE**

Please note the following meeting dates for 2016 which will commence at 5.30pm:

9 March, 8 June, 10 August and 12 October;



TOWN of BASSENDEAN

2015/17 TERM

I would like to nominate _____ (insert name) for the position of Presiding Member/Deputy Presiding Member (circle position applicable) of the Audit & Risk Management Committee.

Name: _____

Signed: _____

Dated: _____